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M E M O R A N D U M

TO: Agency Directors and Human Resources Directors of All Agencies,
Departments, Institutions, and Commissions

FROM: Samuel L. Wilkins

DATE: September 25, 2006

SUBJECT: 2007 Holiday Schedule

Listed below are dates on which legal holidays for South Carolina State employees will be observed in 2007. As in the past, agencies with a seven-days-a-week operation should ensure that full-time employees who do not work the Monday through Friday workweek will receive the same number of holidays as those who work the Monday through Friday schedule.

New Year's Day	Monday, January 1	
Martin Luther King, Jr. Day	Monday, January 15	(3 rd Monday in January)
George Washington's Birthday/ President's Day	Monday, February 19	(3 rd Monday in February)
Confederate Memorial Day	Thursday, May 10	
National Memorial Day	Monday, May 28	(Last Monday in May)
Independence Day	Wednesday, July 4	
Labor Day	Monday, September 3	(First Monday in September)
Veterans Day	Monday, November 12	(Observed)
Thanksgiving Day	Thursday, November 22	(4 th Thursday in November)
Day After Thanksgiving	Friday, November 23	
Christmas Day	Tuesday, December 25	
Day After Christmas	Wednesday, December 26	

Holiday schedules of public colleges and universities, including technical colleges, shall not violate the holiday provisions above so long as the number of holidays provided for in Section 19-708.02 A. of the State Human Resources Regulations are not exceeded.

If you have any questions, please call your Human Resources Consultant at 737-0900.

SW:km

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